

V.W.A.S.I.G. MINUTES Wednesday, February 11, 2015

V.W.A.S.I.G. trustees met on February 11, 2015 at Willow Bend Country Club at 9:00 a.m. Members present at the time of roll call include Ken Amstutz, Ray Burden, Mike Estes, Hollie Ford, Kevin Gehres, Brian Gerber, Rachael Thomas, Staci Kaufman, Todd Keller, Jeff Snyder, Carol Williman, Carolyn Winhover, Judy Wortman, and Matt Krites. Also present were Todd Cullen, Cindy Stever, Ally Druckemiller, Alissa Culp, Mike Ruen, Ashley Whetsel, and Troy Bowersock. Proxies were received for Ruth Ann Dowler and Hollie Ford.

The minutes of the December 10th meeting were reviewed. K. Gehres made a motion to accept the minutes. S. Kaufman seconded the motion. Voice vote: Yes – 14; No – 0.

Mike Ruen gave the financial report. At the end of January, the ending cash balance was \$3,431,412.06. Expenditures for January totaled \$541,088.52 and the receipts totaled \$602,687.29. He said that there were some banking issues but these issues have been resolved. Re-insurance premium payments reported on the December financial report were for October, November, and December. C. Winhover made a motion to accept the financial report. J. Snyder seconded the motion. Voice vote: Yes – 14; No – 0.

Mike also gave the Flex spending report. He said that every year there has been money left over in the Flex account; this year it amounts to approximately \$1,000. This money can be kept in the flex account to cover expenses, or pro-rated back to the employees who had contributed. Mr. Ruen recommends keeping it in the flex account to cover those employees who leave and have used money beyond their level of contribution. M. Estes made a motion to accept the Flex Spending report. S. Kaufman seconded the motion. Voice vote: Yes – 14; No – 0.

Ruth Ann Dowler came in at 9:15.

B. Gerber made a motion to keep the remainder of leftover money in the Flex account. J. Snyder seconded the motion. M. Estes asked if employers could try to recover money from those who leave before the flex money is fully paid. Alissa Culp said that employers cannot legally do that. Voice vote: Yes – 14; No – 0. It was reported that the crime policy insurance for Mike Ruen as fiscal agent now cost \$250 per year rather than the previous \$250 for three years.

Alissa Culp reported that there were no changes or updates on flex spending.

Todd Cullen gave the Huntington report. He discussed an eligibility form (Sample Language) with clarification of coverage eligibility and coverage termination. It was noted that employees who retire upon completion of a school year are covered until August 31; however, employees who do not complete their contract will have insurance coverage terminated on the last day he or she works, while in some instances not until the last day of the month. S. Kaufman made a motion that the form with clarification of employee eligibility and termination become policy. R. Burden seconded the motion. It was discussed and Todd told the group that individual district policies will be different but the eligibility form will be a guide to policies and will refer to employment practices. S. Kaufman's motion was tabled until the April meeting when more comprehensive language will be added to the eligibility form. Todd thought that it was clear enough but will clarify it further for the next meeting.

The Aetna Transition Review has been completed. Huntington has checked with Anthem on how things were done. Anthem was very helpful.

Compass PHS – the communication plan update has not yet been completed.

Teledoc has not been well used by members – only three members have used it. It would be helpful if there were e-mail communications/reminders to members about the program. Should it be mailed to treasurers and have them communicate to members or should it be communicated through wellness? There is a need for communication to members! S. Kaufman asked if Teledoc is mainly about wellness. Todd said that employees need to know the availability of both Teledoc and Compass.

Cindy Stever reminded the group that employees who are eligible to get Medicare are not eligible for employee or employer contributions towards their HSA account. This is true for those who have the free Part A of Medicare as well as Part B and Part D. Treasurers should check on their employees regarding this matter. Medicare does not have to be taken until employee is no longer employed. If they do, then they could be in trouble for contributing into an HSA.

Employers' reporting forms for 2016 are due on January 16, 2016. Forms 6056, 1096C, and 1094C must be reported by the treasurer. 1094C must be distributed to employees. Huntington will contact Aetna to help collect data – this will be mandatory in 2016 (this will be crosschecked with individual tax returns). The employees who will be most difficult to collect data on are those who did not get insured (Were they eligible? Were they offered insurance and declined?).

R. Thomas gave the wellness report. Flu shots cost \$1,300. There was no activity on the wellness committee because of weather. Group members were given a paper with information about the wellness activities that we have had this year. Todd and Ken are doing research on what Huntington can do to help us with wellness. Then they will have a committee meeting. Cindy Mills from Aetna will assist and Vicki Smith will also be part of it. The committee will make a recommendation to V.W.A.S.I.G. in April.

The next meeting will be Wednesday, April 8 at Willow Bend. B. Gerber made a motion to adjourn and R. Dowler seconded the motion.